



# Prince Albert Construction Association

## Membership Application Form

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Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Trade Scope(s): \_\_\_\_\_

Website: \_\_\_\_\_ Link to your website on PACA's website  
Yes  No

**\*\* PACA Membership year runs from October 1st to September 30th \*\***

### **FULL MEMBER**

is designated as one who has paid the full membership fee, has voting privileges and is entitled to all benefits of membership.

#### **FULL FEES:**

Annual \$1073.40 plus GST, the first payment is payable by November 30, 2017.

#### **TERM PAYMENT:**

Two payments of \$536.70 plus GST, the first payment is payable in full by November 30, 2017, and the second payment must be paid in full by January 31, 2018.

### **AFFILIATE MEMBER**

is designated as one whose company maintains a Saskatchewan Construction Association or Canadian Construction Association full membership through a business in another Saskatchewan location or through affiliation (Proof of SCA or CCA membership may be required).

#### **AFFILIATE FEES:**

Annual \$400.00 plus GST payable in full by November 30, 2017.

### **ASSOCIATE MEMBER**

open to any approved membership application representing businesses and individuals:  
involved in the provisions or require the provisions of products or services to the construction industry.  
who have an interest in the promotion and development of the construction industry.

#### **ASSOCIATE FEES:**

Annual \$650.00 plus GST payable in full by November 30, 2017.

I consent to my information being published in the SCA Membership Roster and Buyer's Guide and online.  
I consent to my email address being published in the SCA Membership Roster and Buyer's Guide and online.  
I consent to receiving information from the PACA, SCA, and CCA via email regarding our membership and account, voting, programs and services, events, and the monthly e-newsletter.

***The Membership Committee of the Prince Albert Construction Association reserves the right to evaluate all applications as to their respective category and arbitrate any dispute arising from the definitions of membership in the Association.***

# INTRODUCTION

The Prince Albert Construction Association, a group of professional contractors and suppliers/manufacturers, has been operating for approximately 40 years, since the early 1960's. The PACA mission includes the betterment of the construction industry and ensures all members are kept current on industry information. The PACA also facilitates the liaison with the Canadian Construction Association, Saskatchewan Construction Association, Saskatchewan Bid Depository and other industry and trade related groups.

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## OUR SERVICES

The Prince Albert Construction Association provides you with complete access to a weekly bulletin outlining current projects out for tender, pre-bid reporting, lows and awards results, and other construction related events / courses in our area.

Your company would have access to the in house plans room service which includes plans reservation, large format printing (drawings), photocopying, reference material, and miscellaneous publications.

You will also be an integrated member with the Saskatchewan Construction Association and the Canadian Construction Association. Through the PACA Board of Directors all members will be kept current on National and Provincial issues. You will also receive an SCA Provincial Roster & Buyer's Guide which lists all current members throughout the province.

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## GENERAL OBJECTIVES

- To ensure the membership is effectively and efficiently served.
- To represent the Commercial, Residential and Industrial Construction Industry in Prince Albert and area with respect to federal, provincial and municipal governments departments, crown agencies and government funded agencies.
- To disseminate among its members information on all matters affecting the construction industry.
- To establish policies for the improvement of the industry.
- To promote construction and improve conditions / safety in the industry.
- To facilitate better relations between members and owners, architects, engineers and the general public.
- To ensure availability of plans and specifications for tendered projects.
- To maintain an equitable and amiable atmosphere between members.
- To promote the Construction Industry in a favourable light.
- To develop services and programs for the benefit of our members.
- To work with the Saskatchewan and Canadian Construction Associations.
- To promote the Association and extend its membership.

# CRITERIA FOR MEMBERSHIP

Membership in the Prince Albert Construction Association is primarily made up of professional contractors and commercial/industrial suppliers/manufacturers.

These members include:

**General Contractors** - Individuals, firms, partnerships and incorporated companies engaged in the building trade as General Contractors.

**Trade Contractors** - Individuals, firms, partnerships and incorporated companies engaged in the building trade as a Trade Contractor.

**Manufacturer and Supplier Member** - Individuals, firms, partnerships and incorporated companies engaged in the building trade as a Manufacturer or Supplier of building materials, tools or equipment.

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There are three classes of membership in the Association, which could be briefly defined as follows:

**Full Member:** is designated as one who has voting privileges, has paid the full integrated membership fee and is entitled to all benefits of membership.

**Affiliate Member:** is designated as one whose Head Office maintains a Construction Association membership in a second Saskatchewan location and therefore does not pay a second integrated fee. Affiliate Members have all the rights and privileges, including sitting on the Board of Directors, as Full members.

**Associate Member:** is one who joins basically for contact with members, involved in the Construction Industry, i.e. Accounting Firms, Law Firms, Insurance Companies and Government Agencies.

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## OUR LOCATION



### ***The Prince Albert Construction Association***

is located at 70-17th Street West, Prince Albert Saskatchewan  
Phone: (306) 764-2789 Fax: (306) 764-3443 Email: [pacon@sasktel.net](mailto:pacon@sasktel.net)

***We invite you to call or come visit our office.***



# PRINCE ALBERT CONSTRUCTION ASSOCIATION

## FULL MEMBERSHIP BENEFITS

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1. In-house planroom service.
2. Basic access to the online Electronic Planroom with option of upgrading to Full Access.
3. Large format and regular printing/photocopying services and scanning.
4. Weekly bulletin and tender information.
5. Membership Roster.
6. Saskatchewan Bid Depository Services.
7. Board Room/Video conferencing rental.
8. Saskatchewan Construction Association and Canadian Construction Association integrated membership.
9. Saskatchewan Construction Orientation Training – use of a computer to write SCOT.
10. Educational seminars and workshops.
11. Social functions.
12. Standard Contract Documents (CCA & CCDC).
13. Local, Provincial and National legislation representation.
14. Industry related information and services.

# Electronic Plan Room

EPR Server allows you to view and print tender information, drawings, specifications, and addenda necessary for efficient and successful preparation of bids, including:

- Plans, specifications, addenda and supplements
- List of known plan holders
- Bid deposit information and bond rules
- Listings of Trade packages
- The tendering authority
- Plan locations and project status

## Benefits For Subscribers

- Access project documents without leaving the office and reduce travel to plan rooms.
- Find new projects easier and faster.
- Be immediately notified of addenda by email.
- Perform quantity take-offs at your desk without travel or purchase of drawings.
- Be informed of projects in surrounding regions.
- View plans and specifications not available in your local plan room.
- Search specifications for specified text.
- Obtain prints quickly and easily at a low cost.
- Access is available 24 hours a day, 7 days a week.

## THERE ARE TWO LEVELS OF ACCESS TO THE PLANROOM SERVER

- The first level - **BASIC ACCESS** is FREE and provides members with up-to-the-minute project information that you would normally find in our weekly bulletin.
- The second level - **FULL ACCESS** allows you to view the plans, specifications and addenda for only \$396/year (\$33/month).

## EMAIL NOTIFICATION OF CHANGES

Receive automatic notification when documents have been posted to the project including important addenda.

## SPECIFICATIONS

Each specification is divided into Divisions for quick reference.

## ON-LINE PRINT ORDERS

Preview drawings and specifications and order only what you need - online.

## FAST VIEWING OF DOCUMENTS

No downloading required. Just select your document and view it immediately.

## MEASURING AND COUNTING ON PLANS

Planroom Server's powerful viewer allows you to perform many of your quantity take-off tasks. As you count items on a drawing, notations are made and a running total is provided. Accurate measurements of any shape can be made. Totals can be pasted in estimating or spreadsheet software.



# Electronic Plan Room Application Form



The EPR is a highly flexible application providing 24/7 online access to plans, specifications, addenda, awards and other information for projects that are out for tender, as well as projects in recent past.

A suite of tools manages membership information, print orders, notifications, automated information bulletins, and a large number of other critical functions.

The integrated Source Viewer provides users with the ability to easily navigate around large drawings, download or print documents, count items and measure lengths or area.

*To be a registered user of the Online Planroom, you must be a FULL member of the Prince Albert Construction Association.*

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City/Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Primary User: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**BASIC ACCESS** is FREE and provides members with up-to-the-minute project information that you would normally find in our weekly bulletin.

**FULL ACCESS** allows you to view the plans, specifications and addenda, as well as the option to sign up for email notifications -- all for only \$396/year (\$33/month).

*Fees for Electronic Planroom Services are charged annually. New subscribers will have these fees pro-rated based on the time of year the subscription begins.*

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_